



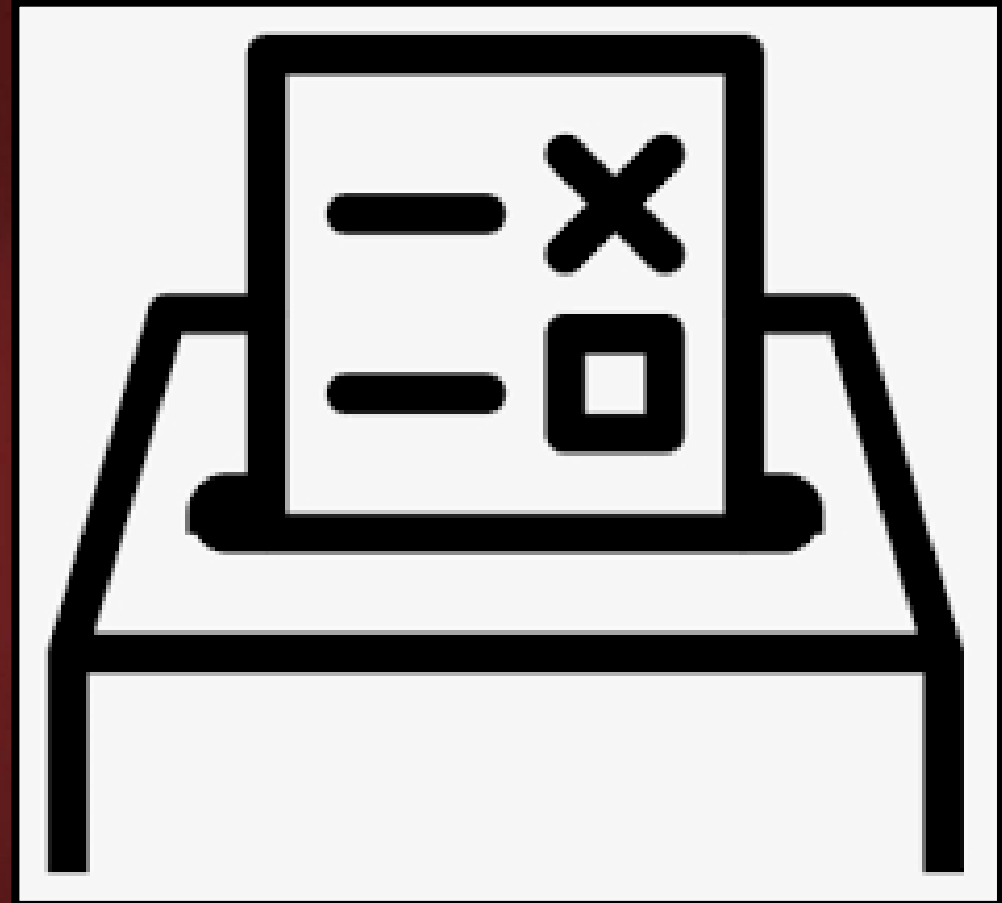
unifor

Local112

Elections and Voting Procedures

TOPICS

- Election Process
- Election Update
- Voting Process
- Election Results



GENERAL MEMBERSHIP MEETING

TUESDAY, DATE
5:00 PM
Union Hall, 30 Tangiers Road, Toronto

1. MINUTE OF SILENCE
2. ROLL CALL OF OFFICERS
3. MINUTES OF PREVIOUS MEETING
4. BUSINESS ARISING
5. CORRESPONDENCE & RECOMMENDATIONS
6. FINANCIAL REPORT
7. STANDING COMMITTEES ELECTION:

<i>Aboriginal & Workers of Colour Committee</i>	<i>LGBTQ Committee</i>
<i>Community Services Committee</i>	<i>Recreation Committee</i>
<i>EFAP Committee</i>	<i>Skilled Trades Committee</i>
<i>Editorial Committee</i>	<i>Union Label Committee/ Action Committee</i>
<i>Education Committee</i>	<i>Union in Politics / Political Action Committee</i>
<i>Environmental Committee</i>	<i>Women Committee</i>
<i>H & S Committee</i>	<i>Workers with Disabilities</i>
<i>Human Rights Committee</i>	<i>Young Workers Committee</i>
<i>Labour Day Committee</i>	



9. ELECTIONS CALL & PLAN
10. REPORTS OF PLANT / UNIT CHAIRPERSONS
11. PRESIDENT'S REPORT
12. UNFINISHED BUSINESS
13. ADJOURNMENT

ELECTION PROCESS

1. Election Committee calls the election.
 - It can be called an "Election" when a unit is electing for a new term or a "By-Election" when a unit is electing candidates within the current term.

NOMINATION ACCEPTANCE FORM

DATE: _____, 20____

TO: ELECTION COMMITTEE

UNIT NAME: _____

POSITION AS
PER NOTICE: _____

NOMINEE'S FIRST NAME:
(PRINT WITH CAPITAL BLOCK LETTERS) _____

NOMINEE'S LAST NAME:
(PRINT WITH CAPITAL BLOCK LETTERS) _____

CLOCK#/EMPLOYEE# _____

PERSONAL EMAIL: _____

CELL: _____

OPTIONAL: it is the candidate responsibility to submit a photo save as **.jpg** (PASSPORT style preferred) and/or literature save as **.txt** **PLAIN TEXT ONLY.**

As per submission deadline posted on the Election Notice.

Online submissions ONLY to <http://www.unifor112.ca/pl>

All members are considered nominated if they have continuous good standing as follows:
For the Executive Board positions: **1 year** ▪ For Unit positions: **6 months**, and those accepting nominations **MUST** submit this "Nomination Acceptance Form" completed & signed prior to the posted closing date.

By signing this nomination form, I hereby agree to follow all election rules & guidelines and to submit literature and/or photo in the proper format as per above.

X _____

Signature of Nominee

Dm03092026

ELECTION PROCESS

- a. All members are automatically nominated and **MUST** submit the Nomination Acceptance Form as per instructions on the sheet.
- b. Follow the guidelines in yellow to submit your election literature and/or photo online.



UNIT NAME

POST: [DATE]
REMOVE: [DATE]

ELECTION NOTICE

Nominations open on **[DATE]** for these positions:

POSITION NAME	<u>[NUMBER] to be elected</u>
POSITION NAME	<u>[NUMBER] to be elected</u>

OPTIONAL:
 It is the candidate responsibility to submit a photo (passport style preferred) saved as **.jpg** and/or a literature saved as **.txt** (Plain Text ONLY)
 As per submission deadline posted on the Election Notice
Online submissions ONLY to <https://www.unifor112.ca/pl/>

Under the By-Laws of Unifor Local 112, all members in *Good Standing for **six (6) months for Unit Elections and one (1) year for the Executive Board elections*** prior to date of the election are automatically nominated. Acceptance of nomination must be submitted, in writing, on the official Nomination Form.

Submit Nomination Acceptance Form online at:
online at <https://www.unifor112.ca/nomination/> or your Election Committee.

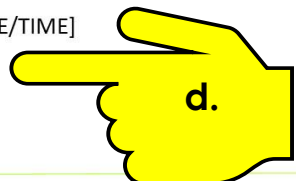
Nomination Acceptance Forms are available at <https://www.unifor112.ca/online-voting/>. Such forms **must** be completed fully and duly signed. *Incomplete and unsigned forms may be considered null and void by the Election Committee.*



NOMINATION CLOSE - **[DATE]**
 ADVANCE / ONLINE VOTING - **Open [DATE/TIME]**
 Closes [DATE/TIME]

FOR THIS ELECTION ONLINE REGISTRATION DEADLINE: **CLOSES [DATE/TIME]**

PAPER BALLOT VOTING - **[DATE]**
 TIME & LOCATION - T.B.A



Voting by Union Card/ Check-off List

[NAME]
[UNIT] Election Committee, Chairperson
UNIFOR Local 112

ELECTION PROCESS

- c. The dates of closing nomination **MUST** be adhered to as per notice of election posting.
- d. A listing of dates of the online and paper ballot voting will be listed when available.

ELECTIONS UPDATE

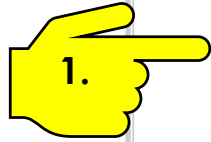
Here are the candidates who have accepted their nominations for the following positions:

[NUMBER] of each to be elected:

[POSITION NAME]

CANDIDATE NAME

CANDIDATE NAME



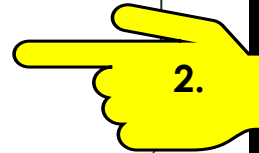
1.

Scrutineers **MUST** notify xxxxxxxx, Election Committee Chair,

xxxxx@xxxxx.xxx in writing on/or before

[DATE].

This will be at no cost to the Union.



2.

ONLINE VOTING REGISTRATION CLOSURES - **[DATE/TIME]**

ONLINE PHOTO / LITERATURE DEADLINE - **[DATE/TIME]**

ADVANCE / ONLINE VOTING - **Opens, [DATE/TIME]**
Closes, [DATE/TIME]

PAPER BALLOT VOTING - **[DATE]**

TIME & LOCATION - **[LOCATION (S)]**
[TIME (S)]

Voting by Company I.D. Badge/Check-off List

[NAME]
[UNITT] Election Committee, Chairperson
[NAME] Unit

ELECTION UPDATE

1. The Election Update notice will confirm what nominations have been accepted and for what position(s).
 - Ensure that if you put your name in for a position that your name is listed properly.
 - In the event your name is missed you need to contact the Election Chairperson or email admin@unifor112.ca immediately.
2. This posting also serves as notice that if a scrutineer is requested you **MUST** notify the Election Committee Chair with the scrutineer information by the deadline on the notice.

All instructions by the Election Committee during the process **MUST** be followed.

- Further voting details may be listed on this posting.
- Scrutineers are optional at the candidate's request.
- Scrutineers are selected by the candidate, and any lost time will be **at no cost** to the union.

VOTING PROCESS

There are 2 methods of voting:

1. Paper Ballot

- Paper ballot voting takes place in the posted area and date on the election notice.
- Voters will receive a ballot for every position they can vote in.
- Voting by Union card/Check-off list.

2. Online Voting

- Online voting is explained in an Online Voting Tutorial posted at www.unifor112.ca under "Online Voting."
- Online voting takes place after the paper ballot vote. This is to ensure that members only vote one time.
- If you vote by paper ballot, then you **cannot** vote by online voting.
- Online ballots may contain candidate's literature and/or photo.
- At the conclusion of the voting the Election Committee will be responsible for counting ballots and reporting the winners for all positions

GOT TO

<https://www.unifor112.ca>

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UNIFOR
Local112

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Welcome to
Unifor Local 112



ONLINE VOTING



RECREATION NEWS



EDUCATION NEWS



MEMBER AREA

CLICK
ON
ONLINE
VOTING

POST: [DATE]
REMOVE: [DATE]

[NAME] UNIT

ELECTION RESULTS

Here are the results of election held on [DATE]:

[POSITION NAME]

[NUMBER] to be elected:

CANDIDATE 1	[NUMBER]	votes	
CANDIDATE 2	[NUMBER]	votes	ELECTED
SPOILED	[NUMBER]	ballots	

**Our thanks to all the members who took time to
exercise their right to vote**

[NAME]
Election Committee Chairperson
[NAME] Unit



ELECTION RESULTS

- All election results will be posted in each unit after the conclusion of the Election Committee's count.
- The total votes by each candidates will be displayed on the posting.
- Results of all elections are final but may be appealed by following the National & Local Election's Guidelines.
- Results of some elections can be acclaimed when the number of candidate is equal to the number of position required.

RUN-OFFS

- All Executive Board elections MUST be won by a majority vote. In the event there is not a majority winner then a run-off election will be held as per the National Constitution and Local By-Laws.
- Where more than one person is to be elected to a position (e.g. Trustees) then run-offs will be handled using the appropriate formula.
- All Non-Executive Board elections will use a simple majority to determine a winner.